VACANT POSITION

Wastewater Superintendent
Wastewater Department

Job Purpose: To plan, manage and monitor the operation of the City's wastewater treatment plants. To coordinate and supervise the activities of employees in the City's wastewater plants and biosolids drying facility.

- Provides supervision and guidance to staff, reviews and evaluates work activity plans to ensure work objectives are met.
- Hires staff, trains, and administers disciplinary action when appropriate.
- Coordinates, plans and ensures wastewater duties are performed within DES guidelines.
- Receives, reviews and compiles daily reports to ensure compliance with DES. Prepares regulatory reports to agencies.
- Purchases materials and supplies for the wastewater treatment plant. Monitors budget expenditures.
- Prepares and monitors the Wastewater budget.
- Responds to complaints and comments from residents and business owners.
- Attends workshops to keep current on environment issues.
- Serves as a liaison between the City and DES officials to stay up-to-date on environmental requirements.
- Performs exceptional service to internal and external customers.
- On call 24 hours/7 days a week to respond to plant emergencies and breakdowns.

Required Knowledge, Skills, and Abilities: Must possess an "A" Biological Wastewater Treatment certification. Must have the ability to communicate effectively both orally and in writing. Ability to work with engineering agencies, contractors, and regulatory agencies. Must have a thorough working knowledge of the safe handling of hazardous chemicals and materials used in wastewater treatment. Ability to obtain SCBA certification as needed.

Minimum Qualifications: Associate's degree in Biology, Environmental Sciences or a related field with three (3) – five (5) years wastewater experience; or any equivalent combination of education and experience that provides the required knowledge, skills, and abilities. Must possess a valid South Carolina driver's license.

Deadline to Apply: ***Open until filled***
Apply online at www.sumtersc.gov or
mail resume with cover letter along with application to:
City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in **E-Verify. E-Verify** allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. **E-Verify** is operated by the Department of Homeland Security in partnership with the Social Security Administration. This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available in the job description.