



## **VACANT POSITION** **Park Ranger (Part-time)**

**Job Purpose:** To provide community information and tours to visitors, maintain litter control, orderliness and safety to the City's parks.

- Follows route to perform scheduled checks of City parks on a daily basis. Looks for litter, vandalism, lighting, and safety issues; reports needed maintenance repairs.
- Enforces park rules as needed.
- Inspects restrooms and buildings for cleanliness.
- Greets park visitors, explains regulations, and points of interest.
- Ensures all facilities are locked according to schedule.
- Provides security support for the Heath Pavilion, Palmetto Tennis Center, Swan Lake Visitor's Center, skateboard park, and Hope Centers as needed.
- Works the City's special events as needed.
- Maintains park logs, stocks brochures, and keeps inventory of first aid supplies.
- Must be willing to work nights, weekends, and/or holidays.

**Required Knowledge, Skills, and Abilities:** Must be CPR certified or the ability to obtain CPR certification within 2 months of hire. Ability to work with the public.

**Minimum Qualifications:** High school diploma/GED. Must possess a valid S.C. driver's license. Must be able to pass a CJIS background check.

Deadline to Apply: **Open until filled**  
Apply online at [www.sumtersc.gov](http://www.sumtersc.gov) or  
mail resume with cover letter along with application to:  
City of Sumter Human Resources  
21 N. Main Street  
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in E-Verify. E-Verify allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. E-Verify is operated by the Department of Homeland Security in partnership with the Social Security Administration.

This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available in the job description.