



## **VACANT POSITION**

### **Grounds Keeper II Part-time Parks Department**

**Job Purpose:** Maintain the cleanliness, safety, and attractiveness of outdoor areas including lawns, plantings and facilities.

- Must be able to operate all vehicles and equipment that supports groundskeeping efforts.
- Inspects, cleans, and repairs tools and equipment related to playground equipment, safety screens, nets, cages, benches, bleachers, picnic tables, and other related equipment.
- Keep up the appearance of city outdoor areas by keeping lawns manicured, hedges trimmed, weeds pulled, and pathways clean from debris.
- Maintain flower beds and keeps beds watered.
- Plants flowers, shrubs and trees as directed.
- Cleans restrooms, cleans and sweeps shelters and buildings.
- Picks up trash and monitors grounds for trash.
- Sets up for events, hangs holiday lights and decorations.
- Prepares ball fields for use, lines off fields, mows, trims etc.
- Cleans and clears ditches and drains.
- Operates, monitors and cleans equipment.
- Performs exceptional service to internal and external customers.

**Required Knowledge, Skills, and Abilities:** Ability to work with a variety of basic maintenance equipment such as lawn mowers, trimmers, chain saws, etc. Ability to work with the public. General maintenance knowledge.

**Minimum Training and Experience:** High School diploma or equivalent with previous work experience as a laborer; or any equivalent combination of training and experience. Must possess a valid SC driver's license.

**Deadline to Apply: *Open until filled***

**Apply online at or  
mail resume with cover letter along with application to:**  
City of Sumter Human Resources  
21 N. Main Street  
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in **E-Verify**. **E-Verify** allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. **E-Verify** is operated by the Department of Homeland Security in partnership with the Social Security Administration.

This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available on the job description.