VACANT POSITION

Development Engineer
Engineering

Job Purpose: Performs professional engineering work in development review, to apply knowledge of engineering principles and practices in the areas of roadway design, pavement design, stormwater design, utilities, subdivision and zoning regulations, and construction standards. Responsible for overseeing plan reviews and inspections for all private commercial, residential, and public agency development projects; ensuring the compliance of construction projects with associated engineering principles and/or adopted City codes, federal, state and/or other legal standards, resolving stormwater complaints with the public, and reviewing and implementing updates to the Development Guidelines standards. Responsible for all aspects of the City's Municipal Separate Storm Sewer Systems (MS4).

- Reviews engineering construction drawings/plans, engineering reports, and submittal information for conformance with submittal requirements, engineering standards, specifications, regulatory requirements, and other City standards. Provides engineering review comments and works with applicants to resolve comments and engineering issues.
- Coordinates development projects with other internal divisions.
- Coordinates and oversees the stormwater department.
- Ensures that the requirements of the City's Phase II Municipal Separate Storm Sewer System (MS4) permit are met.
- Coordinates the inspection of stormwater outfalls within the City Limits to locate illicit discharges.
- Provides applicants, developers, and the public with information regarding engineering related development requirements.
- Reviews, coordinates, and specifies required Right of Way Dedication, easements, and maintenance agreements.
- Responds to engineering review requests from Economic Development and Planning & Zoning.
- Represents the Engineering Department at various design and construction review meetings.
- Serves as staff Engineering liaison to SUATS, City/County Planning, Technical Review Committee, local agencies, professional groups, developers, and the public with respect to Engineering matters.
- Provides written documentation indicating whether a proposal meets the adopted standards. Provides guidance and recommendations to City staff, public agencies and the development community on how City engineering standards can be met.
- Meets with developers and citizens in meetings to provide engineering information related to existing and proposed infrastructure.
- Ensures that all records relating to private development engineering review and decisions are maintained.
- Oversees administration and communication of utility fees, including calculation of water and sewer tap fees.
- Coordinates field inspection of development activity and evaluates geotechnical engineering reports.
- Prepares and revises ordinances, design and construction standards for stormwater best management practices and land development requirements
- Assists in the preparation and administration of emergency management plan for infrastructure protection during natural disasters, including but not limited to, hurricanes, hazardous material spills, homeland security and other potential emergency occurrences.
- Provides exceptional service to internal and external customers.

Required Knowledge, Skills, and Abilities:

- Working knowledge of Cityworks program and GIS mapping is desired but not required.
- Knowledge of principles, practices, means, methods, and materials of civil engineering as applied to land development, utility, and public works capital improvement projects.
- Knowledge of plan review and review of engineering reports for compliance with standards and regulatory requirements.
- Knowledge of federal, state, and local engineering standards and regulatory requirements.
- Knowledge of Stormwater management / stormwater design and water quality standards.
- Knowledge and/or familiarity with Floodplain Management processes, procedures, and regulations.
- Knowledge of Land Development processes and procedures.
- Ability to work independently, manage time, meet deadlines, and stay organized.
- Ability to identify problems at the project level, propose solutions, and work with design teams to resolve engineering issues.
- Ability to communicate effectively both orally and in writing.
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Minimum Qualifications: Bachelor's degree in Civil Engineering or a related field, plus five years of experience in civil engineering projects, or an equivalent combination of education and experience demonstrating the required knowledge, skills, and abilities. Certified as a Professional Engineer in the state of South Carolina required or the ability to acquire within 18 months of employment. Valid SC Driver's License.

Deadline to Apply: ***Open until filled***
Apply online at www.sumtersc.gov or
mail resume with cover letter along with application to:
City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in **E-Verify. E-Verify** allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. **E-Verify** is operated by the Department of Homeland Security in partnership with the Social Security Administration.
This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available on the job description.