



VACANT POSITION

Concrete Technician
Construction Department

Job Purpose: To plan, construct, pour, finish and repair concrete sidewalks, driveways, curbing, and building slabs as well as perform other miscellaneous masonry tasks for the City of Sumter structures and facilities.

- Plans, constructs, removes, repairs, pours, and finishes concrete flatwork
- Performs simple masonry tasks such as laying block, brick, or pavers
- Receives assigned work orders, performs required work, and completes paperwork
- Operates and utilizes various heavy equipment such as skid steer, backhoe, half ton truck, core drill, concrete saw, auger, hand tools, and wrenches
- Assists work crew in various functions as needed
- Keeps truck and tools clean
- Orders materials for use
- Performs exceptional service to internal and external customers

Required Knowledge, Skills, and Abilities: Ability to work with concrete mixers, jack hammers, power tools and other concrete-related equipment. Ability to work with the public.

Minimum Qualifications: High school diploma and 4 years experience with concrete construction; or any equivalent combination of training and experience that provides the required knowledge skills, and abilities to perform job duties. Must possess a valid S.C. driver's license.

Deadline to Apply: **Open until filled**
Apply online at www.sumtersc.gov or
mail resume with cover letter along with application to:
City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in **E-Verify**. **E-Verify** allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. **E-Verify** is operated by the Department of Homeland Security in partnership with the Social Security Administration.

This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to perform the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available in the job description.