

MOBILE HOME PLACEMENT REQUIREMENTS

First step is to make sure a mobile home can go on property and size of mobile home will meet setbacks, will need to call the Planning Department at 803-774-1660 to verify.

A mobile home cannot be placed on any property without the proper paper work from the Planning Department located at 12 W. Liberty Street in Sumter.

If zoned for mobile home the following information will be needed for certification and permit.

If new lot (surveyed property)

1. Copy of approved and recorded plat
2. Septic tank permit (if public water and/or sewer, a receipt from water department)
3. Mobile Home bill of sale or title (title must be in owner's name)
4. State licensed mobile home installer
5. Moving permit if moved from another county

Replacement mobile home (taking one mh off and replacing with another one)

1. Mobile home title (in owner's name) or bill of sale
2. State licensed mobile home installer
3. Moving permit if moved from another county

If it is a existing lot that never had a home on it

1. Mobile home title (in owner's name) or bill of sale
2. Septic tank permit, public water and/or sewer receipt
3. If buying or renting property, will need a copy of agreement
4. State licensed mobile home installer
5. Moving permit if moved from another county

Replacement in a mobile home park

1. Mobile home title (in owner's name) or bill of sale
2. Lot rental agreement

Fee for Mobile Home Certification and permit is \$82.00. After paper work is done and fee paid you will be sent to the Assessor's Office located at 13 E Canal Street (corner of E. Canal & Harvin St., parking behind building off Harvin St.) Fee for moving permit and tax sticker is \$55.00.