

## SUMTER CITY-COUNTY PLANNING COMMISSION PERMIT APPLICATION (TEMPORARY USE - SPECIAL EVENTS)



( ) CARNIVALS ( ) FESTIVALS/RODEO ( ) CIRCUS ( ) CAR/BIKE SHOW ( ) Profit (Fee: \$30.00) ( ) Non-Profit/Religious Organization (no fee)

## Part I: Organization Function Information

Organizat	ion			
8	Name		Phone	
Address				
	Street	City	State	Zip
Applicant's	s E-mail			
<b>Function</b>	Location	City	State	Zip
Tax Map (If Applicable)			$\Box$ Public Property $\Box$ Priv	ate Property
Zoning	Start Date		End Date	

Note: The above statements and accompanying material are complete and accurate					
Print Name	Signature	Date			

## CERTIFICATION

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable City and/or County Ordinances and State Laws related to land development. I am the property owner, or have received the owner's written authorization to act as his/her agent regarding this matter. I understand that falsifying any information herein may result in nullification of this request and/or appropriate legal remedies.

Property Owner or Authorized Agent Name, Signature and Date

<b>OFFICE USE ONLY:</b> Part 2: Zoning Administrator Recommendation:							
() Approval	() <b>Disapproval</b> ving authority	Signature	Date				
Part 3: City Manager/County Administrator							
() Approval	() Disapproval	Signature	Date				

**Note:** This permit is to be used for Special Events (i.e. Carnivals, Festivals, Circus or Automobile/Bike Shows & Religious Events) based on Section 5.c.6a of the Sumter City/County Zoning & Development Standards Ordinance. This permit and fee must be returned to Planning with the following attachments for final processing: (1) Description of Events, Times, and Vendors; (2) Copy of Business License/Clearance form; (3) Letter of Permission of property owner; (4) Coordination from DHEC (Food Venders); (5) Police Department, Fire Department Notification, (6) Approval by City Manager/County Administrator.

## TEMPORARY USE PERMIT FOR SPECIAL EVENTS CHECKLIST (Before permit can be issued the following must be Completed/Coordinated)

- () Description of Events, Times, and Vendors
- () Copy of Business License/Clearance form
- () Letter of Permission of property owner
- () Coordination from DHEC (Food Vendors)\_\_\_\_

(Signature/Date)

() Notification of the Sumter Police Department/Sumter County Sheriff's Department

(Signature/Date)

- () City Manager (Linda Hammett Office) (Final Approval)
- () County Administrator (Mary Blanding Office) (Final Approval)
- () Notification of Sumter Fire Department Inspection Section

(Signature)