

STEPS 1 & 3
 Sumter City-County Planning Commission
 33 North Main Street
 Sumter, SC 29150
 803-436-2516

STEP 2 (City Water/Sewer Service)
 Sumter City Water Department
 21 North Main (Rear Entrance)
 Sumter, SC 29150
 803-436-2541

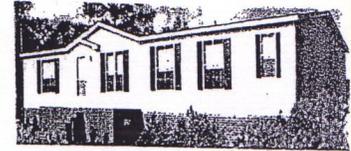
OR

STEP 2 (Septic Tank Service)
 Department of Health & Environmental Services
 105 North Magnolia Street
 Sumter, SC 29150
 803-773-5511

STEP 4
 Sumter County Treasurer
 Sumter County Administration Building
 13 East Canal Street
 Sumter, SC 29150
 803-436-2218

Power Company Servicing your Area
 (CP&L or Black River)

Sumter City-County Mobile Home Fact Sheet



Presented By:
 Sumter City-County
 Planning Commission

✓ CHECK FIRST

PLEASE FOLLOW THESE STEPS BEFORE YOU PURCHASE OR PLACE A MOBILE HOME ON ANY PROPERTY IN THE CITY OF SUMTER OR SUMTER COUNTY

1 CALL THE PLANNING OFFICE AT 803-436-2516 TO SEE IF YOU CAN PLACE A MOBILE HOME ON THE PROPERTY. FOR ZONING AND YARD REQUIREMENTS, BE PREPARED TO IDENTIFY THE PROPERTY BY TAX MAP NUMBER OR ADDRESS AND PROVIDE MOBILE HOME DIMENSIONS.

IF A MOBILE HOME CAN BE PLACED ON THE PROPERTY AND IS TO BE LOCATED WITHIN THE CITY'S SEWER SYSTEM AREA, YOU WILL NEED TO OBTAIN A STATEMENT FROM THE CITY WATER DEPARTMENT (21 NORTH MAIN STREET) INDICATING THAT SEWER IS AVAILABLE TO THAT LOCATION. IF IT IS TO BE SERVED BY A SEPTIC TANK, THEN YOU SHOULD CONTACT DHEC (105 NORTH MAGNOLIA STREET) FOR SEPTIC TANK APPROVAL.

2

YOU ARE READY TO PURCHASE YOUR HOME!

3 REMEMBER TO OBTAIN A BILL OF SALE FOR THE MOBILE HOME THAT INDICATES THE YEAR, MODEL, SIZE, AND SERIAL NUMBER OF THE MOBILE HOME. TAKE THE BILL OF SALE AND THE STATEMENT FROM THE CITY WATER DEPARTMENT OR DHEC TO THE PLANNING COMMISSION OFFICE (33 NORTH MAIN STREET) TO OBTAIN A MOBILE HOME CERTIFICATION AND A MOBILE HOME BUILDING PERMIT.

TAKE THE BILL OF SALE, THE STATEMENT FROM THE CITY WATER DEPARTMENT OR DHEC, AND THE MOBILE HOME CERTIFICATION TO THE TREASURER'S OFFICE IN THE SUMTER COUNTY ADMINISTRATION BUILDING (13 EAST CANAL STREET) TO OBTAIN YOUR MOBILE HOME LICENSE AND PRINT-OUT FOR THE POWER COMPANY.

4

CONGRATULATIONS!!!!

YOU CAN NOW MOVE YOUR HOME ONTO YOUR LOT/LAND!

- *MAKE SURE THAT THE COMPANY THAT MOVES YOUR MOBILE HOME IS AWARE OF THE PLACEMENT SETBACKS AND THE REQUIRED ORIENTATION OF THE MOBILE HOME ON THE LOT/LAND
- *MAKE SURE THAT THE PROPER MOVING PERMIT IS OBTAINED FROM THE SUMTER COUNTY TREASURER.
- *TONGUES, AXLES, AND WHEELS OFF AND SKIRTING INSTALLED FOR THE FINAL INSPECTION.
- *MAKE SURE THE INSPECTIONS REQUIRED FOR ALL PERMITS ARE COMPLETED.