



CITY OF SUMTER DESIGN REVIEW BOARD

Minutes of the Meeting

August 28, 2025

ATTENDANCE

A meeting of the City of Sumter Design Review Board was held on Thursday August 28, 2025, in the City Council Chambers located on the 4th Floor of the Sumter Opera House. Six board members –Mr. Randy Abbott, Dr. Terri Smith, Mr. Scott Horton, Ms. Lucy Wilson, Ms. Hyacinth Kinley, and Ms. Heidi Burkett were present. Ms. Julie Herlong was absent.

Staff members present were Mr. Kyle Kelly, Mr. Kerlyn Mondesir and Ms. Marsha Grinnell.

The meeting was called to order at 3:01 p.m. by Mr. Scott Horton.

MINUTES

Mr. Randy Abbott made a motion to approve the minutes of the July 24, 2025, meeting. The motion was made by Dr. Terri Smith seconded by Ms. Heidi Burkett, and carried a unanimous vote.

NEW BUSINESS

HP-25-17, 20 Calhoun Place (City) was presented by Mr. Kerlyn Mondesir. The Committee reviewed this request to construct a new 4 ft. tall white picket fence in the front yard of the property.

Mr. Mondesir stated the property contains a +/- 1,917 sq. ft. single-family dwelling on a +/- 0.10-acre lot.

Mr. Mondesir mentioned under a plan approved in 1991, the property was to be developed for 8 single-family detached units, each on its own parcel.

The residence was constructed at 20 Calhoun Pl. in 2022 is not a contributing structure to the National Register Historic District eligible Hampton Park Historic District or to the City-designated Hampton Park Historic Overlay District.

Design review approvals previously granted for the site via HP-22-20, HP-22-20 (Rve1), and HP-24-01.

Ms. Arleathia Allen was present to speak on behalf of the request.

	<p>After some discussion, Dr. Terri Smith made a motion to approve the request to construct a new 4ft. tall white picket fence in the front yard of the property, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.</p>
	<p><u>Historic Resources Survey</u> - Mr. Kelly provided the Board with an update regarding Historic Resource Survey of West End, Greater Hampton Park, and Mason Croft Neighborhoods. Comments have been received from the State Historic Preservation Office (SHPO) and are being reviewed by the consultant. A public presentation of the results has been tentatively scheduled for October 20th, with a presentation to City Council scheduled for October 21st.</p>
	<p><u>Unified Development Ordinance</u> - Mr. Kelly provided the Board with an update regarding the drafting of a new Unified Development Ordinance to replace the City’s current Zoning and Development Standards Ordinance. The first draft of the document will be available October 1st following a public meeting scheduled for September 30th.</p>
<p>OTHER BUSINESS</p>	<p>Mr. Kelly informed the Board that the meeting location will change beginning in September. The new location is 129 S. Harvin St. (James E. Clyburn Intermodal Transportation Center).</p>
<p>CERTIFICATES OF APPROPRIATENESS</p>	<p><u>HP-25-11: 1 W. Liberty St.</u></p> <ul style="list-style-type: none"> • Replacement of Existing Canvas Awning with new color “Juicy Peach”. <p><u>HP-25-14: 28 N. Main St.</u></p> <ul style="list-style-type: none"> • New business signage for Hellman Consulting and Tax <p><u>HP-25-16: 115 N. Salem Ave,</u></p> <ul style="list-style-type: none"> • Foundation repair and gutter replacement <p><u>HP-25-17: 1 W. Bartlette St.</u></p> <ul style="list-style-type: none"> • New business signage for H&D Professional Suites <p><u>HP-25-19: 4-8 E. Hampton Ave (Partial)</u></p> <ul style="list-style-type: none"> • New exterior paint for 4 and 8 E. Hampton Ave.

ADJOURNMENT	With no further business, Mr. Scott Horton made a motion to adjourn the meeting at 3:36 p.m. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.
	Respectfully submitted, <i>Kellie K. Chapman</i> Kellie K. Chapman, Board Secretary