

# City of Sumter



## **VACANT POSITION** **Aquatics Training Professional** **Aquatic Center**

**Job Purpose:** To certify, train, plan, initiate, organize and supervise Water Safety Instructors, Swim Team, Lifeguards and Junior guards with the assistance, of the Aquatics Center management team; and managing facility operations. Records, prepares, reviews, forwards and/or files various reports and records such as certifications, billing invoices, chemical adjustments, attendance, telephone messages, arranges and maintains events and schedules, reviews, maintains and forwards status inventor and organizes files. Assists the public and staff as directed and serve as Lifeguard or Water Safety Instructor when needed.

**Minimum Qualifications:** Bachelor's Degree and three years experience in aquatics related field preferred, but not limited to oversight of facility, inventory and employees; or equivalent combination of education, training and experience. Must be Red Cross Lifeguard, Water Safety Instructor and LGI Certified. Pool Operator Certified a plus. Applicant must be customer service oriented with experience in conflict resolution and problem solving, and possess the ability to work in a fast pace environment. Excellent planning, organizational, written and verbal communication skills are essential as well as a proficiency in computer skills; the desire to work with children, the general public and in a team environment is a must. Must be willing to work flexible hours.

Deadline to Apply: **Open until filled** NOTE:

**Please submit letter of interest to  
Human Resources Director**

**Mail resume with cover letter and application from [www.sumtersc.gov](http://www.sumtersc.gov) to:  
City of Sumter Human Resources**

21 N. Main Street  
Sumter, SC 29150  
Sumter, SC 29150  
Fax: 803-774-3984