

**2019 IRIS FESTIVAL
ARTS AND CRAFTS SHOW
May 24 – 26, 2019**

Prices:	Before May 1:	10' x 10' single space	\$ 80.00
		10' x 20' double space	\$150.00
	After May 1:	10' x 10' single space	\$140.00
		10' x 20' double space	\$250.00

After May 15, 2018: No Applications accepted.

IF YOU ARE REQUESTING THE SAME LOCATION AS 2017 PLEASE RETURN BY FEB 1, 2018.

Please return Page Two (2) of the Application with check or money order made payable to **SUMTER IRIS FESTIVAL COMMISSION, Post Office Box 1802, Sumter SC 29151**. All fees are non-refundable. Each crafter must have a Business License from the City of Sumter. Please do not apply for the Business License until you receive your confirmation. To obtain this license (**\$5.00 fee**), please contact the City of Sumter Business License Office at P.O. Box 1449, Sumter, SC 29151-1449, or call (803) 774-1601 during regular business hours (M-F, 8:30 a.m. to 5 p.m.). *The Business License Application check must be made payable to the City of Sumter; please do NOT return it with your Iris Festival entry form.*

POLICIES FOR ALL CRAFTERS

- No food or beverages may be sold or given away. This does not include samples of products “dips/oils”
- RV’s and mobile campers **are prohibited** at Swan Lake Gardens and all festival parking areas. Violators will be asked to leave the premises for the remainder of the event. **No RV’s** may pull a trailer into Swan Lake Parking. Call for details.
- All exhibitors must be approved by the Committee and are responsible for obtaining their own Business License. **Please apply for your Business License after you receive your confirmation letter.**
- Setup time is 7:00 a.m. until 9:00 a.m. **on Friday. No early or late setups will be allowed.** There is **no** vehicle access **into** the Gardens. There will be a two (2)-hour unloading area for those with large items. All booths must be completely set up by 9:30 a.m.
- Show hours are 10:00 a.m. to 6:00 p.m. on Friday, 10:00 a.m. to 6:00 p.m. on Saturday, and 10:00 a.m. to 5:00 p.m. on Sunday. Breakdown is at 6:00 p.m. on Friday, 6:00 p.m. on Saturday, and 5:00 p.m. on Sunday. **Vendors must be present and open at all times during these hours on all three days.**
- All crafters are to provide their own tables, chairs, tents, and other necessary items.
- The Iris Festival Committee cannot provide personnel to help with setup or breakdown.
- No pets are allowed**
- No refunds will be **given under any circumstance...**
- Spaces may only be occupied by one (1) vendor at anytime.
- Electrical access is limited. Please indicate on your Application if electricity is needed. The Confirmation letter stating electrical requirements must be presented at check-in for electricity use. Only power available is 110 regular house outlet. **Electricity cannot be provided for fans or other personal items.**
- Applicant hereby indemnifies the Iris Festival Commission, the City and County of Sumter and subsidiaries and their affiliates in the event of loss or damage to goods and or personal injury.
- The Committee reserves the right to refuse entry to any vendor.
- All items must be handcrafted. Please enclose a picture of the product. The Commission reserves the right to exclude an exhibitor from the Arts and Crafts area if it is determined that an exhibitor’s merchandise is not handcrafted. You will be asked to relocate if space is available in the Market Place, or leave if this policy is violated. No refunds will be given. If you have any questions, please contact us at 1-800-688-4748 or 803-436-2640.
- All vendor items must be contained within the contracted vendor space. No merchandise or displays are allowed outside your designated 10’ x 10’ or 10’ x 20’ space.**
- All cars/trucks must park in one parking space to unload and load. Only vehicles pulling trailers can park along the yellow curb. This policy will be Strictly enforced.**

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Keep Page One (1) for your information and return this Application along with your business card, photos and/or a sample of your product, and entry fee to:

Sumter Iris Festival Commission
Arts & Crafts Committee
P.O. Box 1802
Sumter, SC 29151

PLEASE PRINT

DATE _____

CONTACT NAME _____

BUSINESS NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER (DAY) _____ (CELL) _____ e-mail _____

HAVE YOU PREVIOUSLY PARTICIPATED IN THE IRIS FESTIVAL?

YES _____ NO _____ WHEN (YEAR) _____

VETTING INFO: ANYONE WORKING YOUR BOOTH WE NEED THIS INFORMATION: NAME DOB, SEX, RACE. Please put this info at the bottom of this page.

DETAILED DESCRIPTION OF HANDCRAFTED ITEMS (Please use attachment if additional space is needed): _____

Please check your space request (pricing on Page 1) and indicate amount enclosed:

Single (10'x10') _____ Double (10'x20') _____ Enclosed \$ _____

Electricity (110) requested: YES _____ NO _____

ELECTRICAL NEEDS : _____

VETTING INFORMATION: please attach Name, DOB, Sex & Race of each person working your Your vendor space. Your application will not be accepted without this information!

The undersigned hereby indemnifies the Sumter Iris Festival Commission, the City of Sumter, Sumter County and subsidiaries, and their affiliates in the event of loss or damage to goods and/or personal injury. Undersigned also understands that there are no refunds, and agrees to abide by all rules of the event.

Signature (Must be readable) _____

Date _____

Your application will not be considered without the stamped self addressed envelope!

Please enclose a stamped, self-addressed envelope for your confirmation packet.

We look forward to seeing you

Vetting Info _____