

City of Sumter/Sumter County Business License Department

Pre-Application for Peddlers Business License and/or Identification Badge

Application Requirements for a Peddlers Business License and/or Identification Badge:

A. I must, at the time of application:

1. Pay the Business License department a non-refundable \$50.00 application fee.
2. Allow the Business License department to collect and retain my thumbprint (City only).
3. Allow the Business License department to photocopy and retain a copy of my driver's license or other photographic identification.
4. Agree to complete the Peddlers business license and/or Peddlers identification badge pre-application process and business license application in its entirety.

I MUST PROVIDE the Business License department with a recent personal copy of a SLED Criminal Record Report to determine if I have convictions outstanding warrants on my record. A copy of your SLED Criminal Record Report can be purchased at the following Website: <https://catch.sled.sc.gov/>

B. I understand that:

1. A City of Sumter Peddlers Business License and/or City of Sumter Peddlers Identification Badge authorize me to go door to door in the City of Sumter. A City of Sumter Peddlers Business License and/or City of Sumter Peddlers Identification Badge **do not** authorize me to go door to door in Sumter County.
2. A Sumter County Peddlers Business License and/or Sumter County Peddlers Identification Badge authorize me to go door to door in the **unincorporated areas** of Sumter County. A Sumter County Peddlers Business License and/or Sumter County Peddlers Identification Badge **do not** authorize me to go door to door in the City of Sumter.
3. To legally operate as a peddler in both the City of Sumter and Sumter County, I must obtain approval from each jurisdiction. To obtain approval I must comply with all requirements of each jurisdiction.
4. I cannot legally operate in the City of Sumter until I have been issued a City of Sumter, South Carolina business license and/or peddlers identification badge by the Business License Department.
5. I cannot legally operate in the unincorporated areas of Sumter County until I have been issued a Sumter County, South Carolina business license and/or a peddlers identification badge by the Business License Department.
6. If approved, I must provide the Business License Department with two (2) Passport-style color photographs which meet specifications of the Business License Department (**City Only**).
7. If I am not approved for a peddler's license and/or peddler identification badge, the application fee will not be funded or returned to me.
8. Payment of the application fee does not guarantee that I will be issued a peddlers business license and/or peddlers identification badge.
9. Compliance with the pre-application process does not guarantee that I will be issued a peddlers business license and/or identification badge.
10. Submission of a completed application does not guarantee that I will be issued a peddlers business license and/or peddlers identification badge.
11. Providing false, inaccurate, or misleading information in my application may result in denial of a peddler's business license and badge.
12. If it is determined that I have a criminal record, I will be denied a peddlers business license and peddlers identification badge.

13. Payment of the application fee confirms my request for a peddler's business license and peddlers' identification badge and authorizes the Business License Department to initiate its investigatory process.
14. Before I can be issued a peddlers business license and/or peddlers identification badge and/or peddlers identification badge, I must submit a completed application for review.
15. Peddlers' business license and badges are issued for the calendar year and the costs of same are not pro-rated or refundable.
16. If I am issued a peddlers business license and elect to have persons other than myself go door to door on my behalf or on behalf of my business, each person who participates in door-to-door sales or solicitation on my behalf or of my business must have a non-transferable peddlers identification badge.
17. Each and every person who participates door to door sales or solicitation under the umbrella of my peddler's business license must comply with Section A. 1-4 and Section B 1-15 of the pre-application process and be approved for a peddlers identification badge, and purchase a non-transferable peddlers badge.
18. As the holder of the peddler business license, I am responsible for insuring all persons identified in B.17 obtain peddlers identification badges and comply with all applicable laws.

My signature below affirms I have read the above and consent to all conditions set forth therein.

Sign Name: _____ **Print Name:** _____

SWORN TO before me this ____ day of 20__

Notary Public for South Carolina

My Commission Expires: _____

TO BE COMPLETED AFTER THE APPLICANT HAS SIGNED PAGE TWO, PAID \$50.00 APPLICATION FEE, PRESENTED PHOTO IDENTIFICATION FOR COPYING, AGREED TO THUMBPRINT SAMPLE, AND PROVIDED A RECENT SLED CRIMINAL RECORD REPORT.

APPLICATION FOR:

☐ CITY Business License

☐ COUNTY Business License

☐ CITY Peddler's Identification Badge

☐ COUNTY Peddler's Identification Badge

Note: If you are applying for a peddler badge only, the Business License Department requires confirmation of your affiliation with a business licensed for door-to-door sales in the City and/or County of Sumter.

APPLICANT/PEDDLER:

Name: _____

Driver's License _____
(State and Number)

Date of Birth: _____

Home City & State: _____

Work Address: _____
Number and Street City State Zip

Home Address: _____
Number and Street City State Zip

Contact information: _____
Cell Phone # Work Phone # Home Phone #

Email address: _____

EMERGENCY CONTACT

Name: _____

Relationship to Applicant: _____

Work Address: _____
Number and Street City State Zip

Home Address: _____
Number and Street City State Zip

Contact information: _____
Cell Phone # Work Phone # Home Phone #

Email address: _____

FOR BUSINESS DEPARTMENT USE ONLY

Received by Business License Department

___ \$50.00 application fee on _____, 20___ by _____

___ SLED Criminal Record Report on _____, 20___ by _____

___ Copy of Applicant's Photo ID on _____, 20___ by _____

___ Applicant's Thumbprint on _____, 20___ by _____

___ Business License Application on _____, 20___ by _____

Application:

___ Approved ___ Denied on _____, 20___

Applicant Notified:

___ In Person ___ By email ___ by Mail on _____, 20___

Business License Signature: _____ **Date:** _____

**Application Requirements for a Peddlers Business License and/or Peddlers
Identification Badge**

I must, at the time of application:

1. Pay the Business License Department a non-refundable \$50.00 application fee.
2. Allow the Business License Department to collect and retain my thumbprints (City Only).
3. Allow the business License Department to photocopy and retain a copy of my driver's license or other photographic identification.
4. Agree to complete the Peddler's business license and/or Peddler's identification badge pre-application process and business license application in its entirety.
5. Provide the Business License Department with an up to date (current) copy of outstanding warrants on my record.