

## City of Sumter/Sumter County Business License Department

### Pre-Application for Peddlers Business License and/or Identification Badge

#### Application Requirements for a Peddlers Business License and/or Identification Badge:

##### A. **I must, at the time of application:**

1. Pay the Business License department a non-refundable \$50.00 application fee.
2. Allow the Business License department to collect and retain my thumbprint (City only).
3. Allow the Business License department to photocopy and retain a copy of my driver's license or other photographic identification.
4. Agree to complete the Peddlers business license and/or Peddlers identification badge pre-application process and business license application in its entirety.

I MUST PROVIDE the Business License department with a recent personal copy of a SLED Criminal Record Report to determine if I have convictions outstanding warrants on my record. A copy of your SLED Criminal Record Report can be purchased at the following Website: <https://catch.sled.sc.gov/>

##### B. **I understand that:**

1. A City of Sumter Peddlers Business License and/or City of Sumter Peddlers Identification Badge authorize me to go door to door in the City of Sumter. A City of Sumter Peddlers Business License and/or City of Sumter Peddlers Identification Badge **do not** authorize me to go door to door in Sumter County.
2. A Sumter County Peddlers Business License and/or Sumter County Peddlers Identification Badge authorize me to go door to door in the **unincorporated areas** of Sumter County. A Sumter County Peddlers Business License and/or Sumter County Peddlers Identification Badge **do not** authorize me to go door to door in the City of Sumter.
3. To legally operate as a peddler in both the City of Sumter and Sumter County, I must obtain approval from each jurisdiction. To obtain approval I must comply with all requirements of each jurisdiction.
4. I cannot legally operate in the City of Sumter until I have been issued a City of Sumter, South Carolina business license and/or peddlers identification badge by the Business License Department.
5. I cannot legally operate in the unincorporated areas of Sumter County until I have been issued a Sumter County, South Carolina business license and/or a peddlers identification badge by the Business License Department.
6. If approved, I must provide the Business License Department with two (2) Passport-style color photographs which meet specifications of the Business License Department (**City Only**).
7. If I am not approved for a peddler's license and/or peddler identification badge, the application fee will not be funded or returned to me.
8. Payment of the application fee does not guarantee that I will be issued a peddlers business license and/or peddlers identification badge.
9. Compliance with the pre-application process does not guarantee that I will be issued a peddlers business license and/or identification badge.
10. Submission of a completed application does not guarantee that I will be issued a peddlers business license and/or peddlers identification badge.
11. Providing false, inaccurate, or misleading information in my application may result in denial of a peddler's business license and badge.
12. If it is determined that I have a criminal record, I will be denied a peddlers business license and peddlers identification badge.

13. Payment of the application fee confirms my request for a peddler's business license and peddlers' identification badge and authorizes the Business License Department to initiate its investigatory process.
14. Before I can be issued a peddlers business license and/or peddlers identification badge and/or peddlers identification badge, I must submit a completed application for review.
15. Peddlers' business license and badges are issued for the calendar year and the costs of same are not pro-rated or refundable.
16. If I am issued a peddlers business license and elect to have persons other than myself go door to door on my behalf or on behalf of my business, each person who participates in door-to-door sales or solicitation on my behalf or of my business must have a non-transferable peddlers identification badge.
17. Each and every person who participates door to door sales or solicitation under the umbrella of my peddler's business license must comply with Section A. 1-4 and Section B 1-15 of the pre-application process and be approved for a peddlers identification badge, and purchase a non-transferable peddlers badge.
18. As the holder of the peddler business license, I am responsible for insuring all persons identified in B.17 obtain peddlers identification badges and comply with all applicable laws.

**My signature below affirms I have read the above and consent to all conditions set forth therein.**

**Sign Name:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

**SWORN TO before me this \_\_\_ day of 20\_\_\_**

**Notary Public for South Carolina**

**My Commission Expires:** \_\_\_\_\_

**TO BE COMPLETED AFTER THE APPLICANT HAS SIGNED PAGE TWO, PAID \$50.00 APPLICATION FEE,  
PRESENTED PHOTO IDENTIFICATION FOR COPYING, AGREED TO THUMBPRINT SAMPLE, AND  
PROVIDED A RECENT SLED CRIMINAL RECORD REPORT.**

**APPLICATION FOR:**

CITY Business License  
 COUNTY Business License

CITY Peddler's Identification Badge  
 COUNTY Peddler's Identification Badge

Note: If you are applying for a peddler badge only, the Business License Department requires confirmation of your affiliation with a business licensed for door-to-door sales in the City and/or County of Sumter.

**APPLICANT/PEDDLER:**

Name: \_\_\_\_\_

Driver's License \_\_\_\_\_  
(State and Number)

Date of Birth: \_\_\_\_\_

Home City & State: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Number and Street      City      State      Zip

Home Address: \_\_\_\_\_  
Number and Street      City      State      Zip

Contact information: \_\_\_\_\_  
Cell Phone #      Work Phone #      Home Phone #

Email address: \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Number and Street      City      State      Zip

Home Address: \_\_\_\_\_  
Number and Street      City      State      Zip

Contact information: \_\_\_\_\_  
Cell Phone #      Work Phone #      Home Phone #

Email address: \_\_\_\_\_

**FOR BUSINESS DEPARTMENT USE ONLY**

**Received by Business License Department**

\$50.00 application fee on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

SLED Criminal Record Report on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Copy of Applicant's Photo ID on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Applicant's Thumbprint on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

Business License Application on \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

**Application:**

Approved       Denied      on \_\_\_\_\_, 20\_\_\_\_

**Applicant Notified:**

In Person       By email       by Mail      on \_\_\_\_\_, 20\_\_\_\_

**Business License Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Application Requirements for a Peddlers Business License and/or Peddlers Identification Badge**

**I must, at the time of application:**

1. Pay the Business License Department a non-refundable \$50.00 application fee.
2. Allow the Business License Department to collect and retain my thumbprints (City Only).
3. Allow the business License Department to photocopy and retain a copy of my driver's license or other photographic identification.
4. Agree to complete the Peddler's business license and/or Peddler's identification badge pre-application process and business license application in its entirety.
5. Provide the Business License Department with an up to date (current) copy of outstanding warrants on my record.