

Letter of Agreement

For the Sumter Green "Food Truck & Craft Beer Untapped October 15, 2022"

Scope:

In this Letter of Agreement, "**FOOD TRUCK**" refers to any organization selling food or beverages at the **Sumter Green "Food Truck & Craft Beer Untapped"** refer to Event. We refer to your truck as **FOOD TRUCK** in this LOA. This letter of Agreement between Sumter Green and your **FOOD TRUCK** is binding as refers to service provided by you on Saturday, **October 15, 2022** at Sumter Veterans Park, 3875 Broad Street (beside Shaw AFB) Sumter, South Carolina 29154 for the "**Food Truck & Craft Beer Untapped**". **We will be limiting vendors.**

Overview:

FOOD TRUCK agrees to arrive at the event in time for inspections and then to serve from 11:00 to 5 p.m. on October 15. All inspections will begin at 9:30 a.m. **FOOD TRUCK** is expected to bring enough food to be able to serve for the entire six hour event. **FOOD TRUCK** will be allowed to serve non-alcoholic beverages (no glass). **FOOD TRUCK** waste will have to be totally self-contained. Please bring a **generator** that will cover your needs. You are responsible for all licenses and \$1,000,000 of liability insurance with Sumter Green, Inc. P O Box 1449 Sumter, SC 29151 listed as additional insured. **Please let us know if you take cards yes _no _check one.**

Day of Event:

FOOD TRUCK will arrive at Veterans Park, 3875 Broad Street, (beside Shaw Air Force Base), Sumter, SC 29154 before 9:30 a.m. on October 15, 2022, with its truck in working order and prepared to vend for the duration of the day. Based on Facebook responses, advanced tickets sales and media feedback, Sumter Green will have pre-estimated attendance numbers to aid the trucks in bringing enough food for the event. We will provide estimates the Monday before the "**Food Truck & Craft Beer Untapped**" to all participating trucks. All tent vendors must have 10lbs of weight per pole on tent.

Fees:

FOOD TRUCK agrees to pay **\$125** (non-refundable) participation fee to Sumter Green by check or **NO** money orders no later than October 1, 2022. If the payment is not received by October 1st, Sumter Green cannot guarantee **FOOD TRUCK** a space at the "**FOOD TRUCK & CRAFT BEER UNTAPPED**". Space will be 10ft X 20ft. More information will be provided in your acceptance (confirmation) letter. All tents must be secured by 10lbs on each leg of the tent. Sumter Green reserves the right to refuse any entry.

MAIL VENDOR FEES: TO SUMTER GREEN, P O BOX 1449, SUMTER, SC 29151 Attn: Lynn Kennedy

COMPANY NAME:

FOOD TRUCK NAME: **Print Please**

Sumter Green "Food Truck & Craft Beer Untapped" _____

Signature _____

Signature _____

Date _____

Date _____

Email lkennedy@sumter-sc.com

Print Email:

_____ Cell 803-774-1659/468-5105

Cell _____

Attach menu & photo of your Truck.

NO APPLICATION WILL BE CONSIDERED WITHOUT THE FOLLOWING: CHECK (payment), PHOTO, SIZE OF FOOD TRUCK AND MENU, NEED DATE OF BIRTH, RACE AND SEX ON EVERYONE WORKING WITH YOU AT THIS EVENT. MAIL INFORMATION

PLEASE PRINT ALL INFORMATION:

VENDOR NAME _____

SIZE AND NAME OF FOOD TRUCK _____ ***List of workers with DOB, M/F, Race PLEASE PRINT***

THIS FORM MUST BE COMPLETED IN ORDER FOR APPLICATION TO BE CONSIDERED AND MAILED. WE WILL NOT ACCEPT ANY PARTIAL APPLICATION. YOU MUST INCLUDE LOA, INSURANCE, PHOTOS AND PAYMENT AND ALL INFO ON THOSE THAT WILL BE WORKING YOU TRUCK (FULL NAME, DOB, RACE, SEX)

Please make a copy for your records. We need both sheets returned completely filled out and readable Print.