



# CITY OF SUMTER DESIGN REVIEW BOARD

## Minutes of the Meeting

January 25, 2024

<b>ATTENDANCE</b>	<p>A meeting of the City of Sumter Design Review Board was held on Thursday, January 25, 2024, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Five board members –Ms. Julie Herlong, Dr Terri Smith, Ms. Heidi Burkett, Mr. Randy Abbott, and Ms. Hyacinth Kinley were present. Mr. Jerome Robinson and Ms. Lucy Wilson were absent.</p> <p>Staff members present were Mr. Jeff Derwort, Mr. Kyle Kelly, and Ms. Kellie Chapman.</p> <p>The meeting was called to order at 3:00 p.m. by Ms. Julie Herlong.</p>
<b>INTRODUCTION OF NEW MEMBER</b>	<p>Mr. Kyle Kelly introduced Dr. Terri Smith to the Board.</p>
<b>ELECTION OF 2023 OFFICERS</b>	<p>Ms. Julie Herlong opened the floor for nomination for Chair.</p> <p>Ms. Heidi Burkett nominated and made a motion for Ms. Julie Herlong to serve as Chair. The motion was seconded by Ms. Hyacinth Kinley and carried a unanimous vote.</p> <p>Ms. Julie Herlong made a motion for Ms. Heidi Burkett to serve as Co-Chair. Mr. Randy Abbott seconded the motion it carried a unanimous vote.</p>
<b>MINUTES</b>	<p>Mr. Randy Abbott made a motion to approve the minutes of the November 16, 2023, as written. The motion was seconded by Dr. Terri Smith and carried a unanimous vote.</p>
<b>NEW BUSINESS</b>	<p><b><u>HP-24-01, 20 Calhoun Place (City)</u></b> was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for construction of additional 6 ft. high wooden fences on the north and south property line, installation of two wooden gates, and painting of shutters and porch columns.</p> <p>Mr. Kelly stated under a plan approved in 1991, the property formerly known as 315 W. Calhoun St. was to be developed for 8 single-family detached units, each on its own parcel. The plan was later revised to include 6 units instead of 8.</p>

	<p>Mr. Kelly added 20 Calhoun Place is the 5<sup>th</sup> residence constructed in the development, via HP-22-20.</p> <p>Mr. Kelly mentioned there are no contributing structures to the National Register Historic District-eligible, Hampton Park Historic District or City-designated Hampton Park Historic Overlay District currently on site.</p> <p>Mr. Thomas Swan was present to speak regarding the request during the public hearing. He requested that, if the Board decided to approve the request, the finished side of the fence be required to face outward from the property.</p> <p>Mrs. Michelle Cope was present to speak on behalf of the request.</p> <p>After some discussion, Ms. Hyacinth Kinley made a motion to approve the request for construction of additional 6 ft. high wooden fence on the north and south property line with the finished side facing outward, installation of two wooden gates, and painting of shutters and porch columns in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.</p>
<b>OLD BUSINESS</b>	<b>NONE</b>
<b>CERTIFICATES OF APPROPRIATENESS</b>	<b>NONE</b>
<b>STAFF REPORT</b>	<p>Mr. Kelly introduced Rebecca Tilley to the Board as the Planning Department’s newest Planning Technician.</p> <p>Mr. Kelly gave the Board the date of April 26, 2024, for the State Historic Preservation Conference. More information will follow once an agenda is released.</p> <p>Mr. Kelly informed the Board of a delay in submission of the Opera House renovation design review application, and noted that the case should be ready to provide for Board action within the next couple of months.</p>
<b>ADJOURNMENT</b>	<p>With no further business, Ms. Julie Herlong made a motion to adjourn the meeting at 3:19 p.m. The motion was seconded by Dr. Terri Smith and carried by a unanimous vote.</p>

	Respectfully submitted, <i>Kellie K. Chapman</i> Kellie K. Chapman, Board Secretary