



# CITY OF SUMTER DESIGN REVIEW BOARD

## Minutes of the Meeting

September 28, 2023

**ATTENDANCE**

A meeting of the City of Sumter Design Review Board was held on Thursday, September 28, 2023, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Four board members –Ms. Julie Herlong, Mr. Randy Abbott, Ms. Heidi Burkett, and Ms. Lucy Wilson were present. Mr. Jerome Robinson and Ms. Hyacinth Kinley were absent.

Staff members present were Mr. Kyle Kelly, Mr. Jeff Derwort, Mr. Quint Klopfleisch and Ms. Kellie Chapman.

The meeting was called to order at 3:02 p.m. by Ms. Julie Herlong.

**MINUTES**

Mr. Randy Abbott made a motion to approve the minutes from the August 24, 2023, as written. The motion was seconded by Ms. Lucy Wilson and carried a unanimous vote.

**NEW BUSINESS**

*Mr. Randy Abbott recused himself for case HP-23-19*

**HP-23-19, 10 E. Hampton Ave. (City)** was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for alterations to include installation of a new storefront on the building’s east elevation, paint a mural along the entire east elevation, repaint walls on north and south elevations, install a new canvas awning over the new east storefront, and install a new aluminum horizontal awning over north and south windows. The project also includes associated landscaping and paving along the east property line facing the existing city-owned parking lot.

Mr. Kelly mentioned 10 E. Hampton Ave. is a rectangular single-story brick building that was constructed around 1900. It has previously served a variety of retail and professional office uses.

Mr. Kelly stated project also includes associated landscaping and sidewalk paving along the east property line facing the existing city-owned parking lot and new business signage. Proposed work on the adjacent city owned parking lot property may be subject to additional approval and acceptance by city administration.

	<p>Mr. Kelly added 10 E. Hampton Ave. first appears on the 1931 Sanborn Fire Maps. Property is identified as site #22 in the 1985 Historic Resources Survey that catalogued the structures in the downtown area. The front façade has been altered several times since the building’s original construction. Based on the age of the building and architectural design and features. 10 E. Hampton Ave. is a contributing structure to the City-designated Downtown Design Review District. It is not located within the boundary of the Downtown Sumter National Register District.</p> <p>After some discussion, Ms. Lucy Wilson made a motion to approve the request for include installation of a new storefront on the building’s east elevation, paint a mural along the entire east elevation, repaint walls on north and south elevations, install a new canvas awning over the new east storefront, and install new aluminum horizontal awning over north and south windows. The project also includes associated landscaping and paving along the east property line facing the existing city-owned parking lot, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.</p> <p><b><u>HP-22-20 (Rev 1), 20 Calhoun Place (City)</u></b> was presented by Mr. Quint Klopfleisch. The Committee reviewed this request for Design Review approval to construct a six-foot high wooden fence on the East property line.</p> <p>Mr. Klopfleisch mentioned the design for the current residence was approved on December 15, 2022, and is nearing completion. The fence was not part of the submitted and approved plan.</p> <p>After some discussion, Mr. Randy Abbott made a motion to approve the request to construct a six-foot high wooden fence on the East property line, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.</p>
<b>OLD BUSINESS</b>	<b>NONE</b>
<b>CERTIFICATES OF APPROPRIATENESS</b>	<b>NONE</b>

<b>STAFF REPORT</b>	<b>NONE</b>
<b>ADJOURNMENT</b>	With no further business, Mr. Randy Abbott made a motion to adjourn the meeting at 3:22 p.m. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.
	Respectfully submitted, <i>Kellie K. Chapman</i> Kellie K. Chapman, Board Secretary