



CITY OF SUMTER DESIGN REVIEW BOARD

Minutes of the Meeting

August 24, 2023

ATTENDANCE

A meeting of the City of Sumter Design Review Board was held on Thursday, August 24, 2023, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Five board members –Ms. Julie Herlong, Mr. Randy Abbott, Ms. Heidi Burkett, Mr. Jerome Robinson, Ms. Hyacinth Kinley and were present. Ms. Lucy Wilson was absent.

Staff members present were Mr. Kyle Kelly, Mr. Jeff Derwort, Mr. Quint Klopfleisch and Ms. Kellie Chapman.

The meeting was called to order at 3:02 p.m. by Ms. Julie Herlong.

MINUTES

Mr. Jerome Robinson made a motion to approve the minutes from the July 27, 2023, as written. The motion was seconded by Ms. Heidi Burkett and carried a unanimous vote.

NEW BUSINESS

HP-23-03 (Rev 1), 340 West Calhoun St. (City) was presented by Mr. Quint Klopfleisch. The Committee reviewed this request for Design Review approval for +/- 1,120 sq. ft. garage with 2nd story apartment and installation of additional fencing, including 3 gates.

Mr. Klopfleisch mentioned the residence on the lot is a 1.5 story California Bungalow wood framed house with a stucco exterior and a gable at the front end of the house built around 1925.

Mr. Klopfleisch stated it is a contributing structure to the fabric of the Hampton Park Historic District based both on age and architectural details.

Mr. Klopfleisch added the site previously received Design Review Approval for construction of a 20 x 25 ft. (500 sq. ft.) accessory garage and to re-paint portions of the residence’s exterior. This is a revision to that request to adjust the parameters of the accessory garage portion of the project.

After some discussion, Ms. Hyacinth Kinley made a motion to approve the request for +/- 1,120 sq. ft. garage with 2nd story apartment and installation of additional fencing, including 3 gates,

in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Randy Abbott and carried by a unanimous vote.

Ms. Heidi Burkett recused herself from HP-23-16.

HP-23-16, 110 Church St. (City) was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval to construct new fences on all property lines, fence existing pool deck, replace second floor patio railing, entry stair railings and add carport railing, construct new porch affixed trellis/ pergola, replace all non-brick exterior siding, install new porch awning, install new exterior porch light fixtures, replace existing yard post lights, replace/refinish patio and sunroom doors, install new window shutters, install new pool cover, and patio pergola, install +/- 70 sq. ft. chicken coop accessory structure in rear yard, and construct +/- 200 sq. ft. greenhouse in the rear yard.

Mr. Kelly mentioned the property currently contains a +/- 4,287 single-family residential dwelling, a pool, a +/- 500 sq. ft. accessory garage, and a +/- 70 sq. ft. accessory chicken coop.

While it is currently on the property, the chicken coop is an element of this design review request as it was not previously included of any design review approvals for 110 Church St.

Mr. Kelly stated the residence on the property is a 2-story asymmetrical brick residence with a gabled front with extended eaves and brackets in the stick style. The 1985 Sumter Historic Resources Survey listed construction date as circa 1925, and a 1918 boundary plat indicates a residence on the site that roughly matches the footprint of the current home. The existing dwelling is a contributing structure of the fabric of the Hampton Park Historic District based both on age and architectural details. Any proposed exterior changes must be reviewed and approved by the Design Review Board.

Mr. Kelly added Design Review approval was granted in 2009 via HP-09-10 for multiple improvements to the residence and property, including fencing, alterations to the front porch, and front façade of the residence. These changes were partially completed by the previous homeowner. Some elements of the approved 2009 scope of work that were not completed at the time are proposed to be completed by the current applicant.

After some discussion, Ms. Hyacinth Kinley made a motion to

	<p>approve the request for for exterior modifications to the property is located at 110 Church. The approved scope of work includes the following elements:</p> <ol style="list-style-type: none"> 1. Construct new fences on property lines, 2. Construct fence around existing pool deck, 3. Install second floor front patio railing, 4. Replace front entry stair railings, 5. Install new carport railing, 6. Construct new front porch affixed trellis/ pergola, 7. Replace all non-brick exterior siding with brick matching the existing brick, 8. Install new front porch awning, 9. Install new exterior front porch light fixtures, 10. Replace existing front yard post lights, 11. Replace/refinish front patio and sunroom doors, 12. Install new front window shutters in the board & batten style, 13. Install new exterior hardware, 14. Install new rear entry door, install new pool cover in rear yard, 15. Install standing trellis/ pergola on pool deck not to exceed 120 sq. ft., 16. Construct/install +/- 70 sq. ft. chicken coop accessory structure in rear yard, 17. Construct +/- 200 sq. ft. greenhouse in rear yard, 18. Install emergency backup power generator. <p>All work is to be completed in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and Presentation, as approved via the Design Review Board and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Jerome Robinson and carried by a unanimous vote.</p>
OLD BUSINESS	NONE
CERTIFICATES OF APPROPRIATENESS	NONE
STAFF REPORT	<p>Mr. Kelly congratulated Mr. Jay Davis on winning the Master Merchant award for 2023. This is the second year in a row that Sumter has taken home this award.</p> <p>Mr. Kelly informed the Board that training opportunities will be available soon, so each member can complete the three (3) hours required each year.</p>

ADJOURNMENT	With no further business, Mr. Randy Abbott made a motion to adjourn the meeting at 3:58 p.m. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.
	Respectfully submitted, <i>Kellie K. Chapman</i> Kellie K. Chapman, Board Secretary