



# HISTORIC PRESERVATION DESIGN REVIEW

## Minutes of the Meeting

August 25, 2022

### ATTENDANCE

A meeting of the Historic Preservation Design Review Committee was held on Thursday, July 28, 2022, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Five board members –Ms. Julie Herlong, Ms. Hyacinth Kinley, Ms. Heidi Burkett, Mr. Randy Abbott Mr. Jerome Robinson and Ms. Lucy Wilson. were present. Ms. Jean Whitaker was absent.

Staff members present were Mr. Kyle Kelly and Ms. Kellie Chapman.

The meeting was called to order at 3:00 p.m. by Ms. Julie Herlong.

### MINUTES

Mr. Jerome Robinson made a motion to approve the minutes of the July 28, 2022, meeting as written. The motion was seconded by Mr. Randy Abbott and carried by a unanimous vote.

### NEW BUSINESS

**HP-22-09, 410 W. Hampton Ave. (City)** was presented by Mr. Kyle Kelly. The Committee reviewed this request for Historic Preservation Design Review approval for construction of a new 30 x 30 ft. (900 sq. ft.) accessory structure in the property’s rear yard.

Mr. Kelly stated the property contains a single-family residential dwelling. There have been no prior Design Review Board actions considered or taken with regard to this property.

Mr. Kelly mentioned the property was not assessed during the 1985 Historic Resources Survey. The Sumter County Assessor lists the construction dated as 1940. The dwelling is in no particular style, though the structure contains defining elements of both the Cape Cod and Minimal Traditional styles, with a 1.5 story design and two single dormer windows facing the street, along with an open gable end roof. The front porch is supported by three wood columns. The structure is a contributing structure to the fabric of the Hampton Park Historic District based on its age.

After some discussion, Ms. Heidi Burkett made a motion to approve the request for reconstruction of a new 30 x 30 ft. (900 sq. ft.) accessory structure in the property’s rear yard, in accordance with the materials, photographs, and construction details submitted

	and referenced in the Staff Report based on compliance with Design Review Guidelines. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.
<b>OLD BUSINESS</b>	<b>NONE</b>
<b>CERTIFICATES OF APPROPRIATENESS</b>	<b>NONE</b>
<b>STAFF REPORT</b>	<p>Following up on a request made by the Chair at a prior meeting, Mr. Kelly provided the board with a short overview of the process for amending the Zoning and Development Standards Ordinance and Design Guidelines.</p> <p>The Board determined that at the next Board meeting, Staff would provide an analysis of the existing Design Review Board procedures contained in the Ordinance and research on elements related to solar panel installations, and public art, and ancillary structures (e.g. mailboxes) for the Board to determine next steps in recommending possible revisions to either or both documents.</p>
<b>ADJOURNMENT</b>	With no further business, Ms. Lucy Wilson made a motion to adjourn the meeting at 3:32 p.m. The motion was seconded by Mr. Jerome Robinson and carried by a unanimous vote.
	<p>Respectfully submitted,</p> <p><i>Kellie K. Chapman</i></p> <p>Kellie K. Chapman, Board Secretary</p>