

**MINUTES
SUATS POLICY COMMITTEE
WEDNESDAY, JUNE 5, 2019 @ 3:00 P.M.
CITY COUNCIL CHAMBERS
(21 N. MAIN STREET, SUMTER, SC)**

POLICY COMMITTEE MEMBERS PRESENT: The Honorable James T. McCain, Jr., Chairman; The Honorable Joseph T. McElveen, Jr.; County Councilman James Byrd; Mr. Hugh McLaurin, CTC; Senator J. Thomas McElveen, III.; Mr. Jay Schwedler, and Rep. J. David Weeks.

OTHERS PRESENT: (See attachment)

STAFF MEMBERS PRESENT: Mr. George McGregor, Planning Director; Mr. Jeff Derwort, Senior Planner; Ms. Wanda Scott, Board Secretary

A meeting of the Sumter Area Transportation Study (SUATS) Policy Committee was held on Wednesday, June 5, 2019, at 2:00 p.m. in the City Council Chambers located on the Fourth Floor of the Sumter Opera House, 21 N. Main Street, Sumter, SC. The Honorable Joseph T. McElveen, Jr. called the meeting to order.

Motion made by Mr. James Byrd and seconded by Mr. Jay Schwedler carried a unanimous vote to approve the agenda for the June 5, 2019, meeting, as presented.

Motion made by Mr. Hugh McLaurin and seconded by Mr. James Byrd carried a unanimous vote to approve the minutes of the February 11, 2019, meeting as presented.

Adoption of FY 2020 – FY 2021 Unified Planning Work Program (UPWP)

Mr. Jeff Derwort, Senior Planner for the Sumter Planning Department, stated that the Unified Planning Work Program (UPWP) is the document identifying the planning priorities and activities to be carried out within a metropolitan planning area. The UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds. Metropolitan Planning Organization (MPOs) are required to develop UPWPs to govern work programs for the expenditure of FHWA and FTA planning funds. [23 CFR 450.308)(b)].

Mr. Derwort stated that the SUATS FY2020 – FY2021 UPWP consists of 10 major transportation planning tasks. Each major task is broken down to show expected work activities, staffing, deliverable products, and budget.

SUATS will receive \$221,545 in federal planning (PL) funds for FY 2020. Federal funds can be drawn for up to 80% of eligible documented UPWP expenses. The local match contribution for the PL funds is 20%, which calculates to \$55,387. The same level of funding is assumed for FY2021, the second year of the UPWP. The final amount for FY 2021 is not known at this time, and the UPWP budget will be revised at the start of FY 2021 if allocated federal funds change.

After some discussion, a motion made by Mr. James Byrd, seconded by Mr. Jay Schwedler carried a unanimous vote to approve the FY 2020-2021 SUATS Unified Planning Work Program (UPWP).

SUAT 2045 LRTP Amendment & Resolution supporting Santee Wateree Regional Transportation Authority (SWRTA) Transit Asset Management (TAM) targets

Mr. Derwort stated that in accordance with FAST Act requirements, transit authorities, states and MPOs must coordinate in the development of Transit Asset Management (TAM) performance targets. This agenda item brings forward a resolution of support TAM targets that are applicable to SWRTA and incorporates these targets into the SUATS 2045 LRTP via amendment.

SWRTA is classified by SCDOT as Tier II transit provider. Therefore, the establishment of specific targets by SWRTA for their transit assets is not required. Tier II transit providers can use the statewide TAM group plan targets adopted by SCDOT.

The Federal Transit Administration (FTA) is requiring a formal resolution or policy statement from MPOs regarding TAM targets prior to approving TIP Amendments for projects that involve FTA funding.

After some discussion, motion made by Rep. David Weeks and seconded by Mr. James Byrd carried a unanimous vote to approve the SUATS 2045 LRTP Amendment & Resolution supporting SWRTA's Transit Asset Management (TAM) targets.

TIP Amendment – Addition of \$55,000 in FTA Section 5310 Funding

Mr. Derwort stated this agenda item is a TIP Amendment to include \$55,000 in FTA Section 5310 Funding for the purchase of a transit vehicle by the Sumter County Disability Board. This item aids in meeting applicable Transit Asset Management (TAM) targets by reducing the overall percentage of transit vehicles that have met or exceeded their useful life. Mr. Derwort stated staff recommends approval of the TIP Amendment.

After some discussion, motion made by Mr. Hugh McLaurin, seconded by Mr. Jay Schwedler carried a unanimous vote to approve the TIP amendment.

With no further business, Mr. James Byrd made a motion to adjourn the meeting at approximately 2:25 p.m. The motion was seconded by Mr. Jay Schwedler and carried unanimously.

Respectfully submitted,

Wanda F. Scott

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Board Secretary