

City of Sumter



JOB ANNOUNCEMENT

Public Information Officer Police Department

Job Purpose: Responsible for handling media inquiries and alerting the media of any traffic problems or events that would be of interest. Required to report to the scene of serious incidents at all hours of day or night to handle on-scene media interest. Will be required to present department information during press conferences, community and civic group meetings and City Council meetings. Must possess excellent oral and written communication skills and be capable of working efficiently and accurately under pressure. Expected to exercise discretion and sound judgment in releasing information to the public.

Minimum Qualifications: Bachelor's degree in Journalism or related field is preferred, with 5-7 years experience in Public Relations or any equivalent combination of education and experience. Prior law enforcement experience is preferred but not required. Will be required to obtain a limited duty, Class III certification through the South Carolina Criminal Justice Academy

Deadline to Apply: Open until filled

Mail resume with cover letter and application from www.sumtersc.gov to:

City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150